SECULAR FRANCISCAN ORDER, FIVE FRANCISCAN MARTYRS REGION

Payment Request

Mail request to: Larry Bleau OFS, Treasurer - 1509 Contreras Ln., The Villages, FL 32159 301-661-5597
Or email electronic request (with attachments, if any) as a PDF to: treasurer@ffmr-ofs.org
Please pay the following person(s) for the indicated purpose(s):

Item	Description & expenditure purpose (Receipts are required for all non-mileage expenditures)	Qty	Rate	Amount
1.	Miles		0.50	
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
			Total Expense	

Current mileage rate: $0.50/mi

Requestor's Signature: **Date:**

Printed Name : (Check will be addressed to Payee at address below)

Place the notation "/s/" after your name on the above line to indicate you wish your name as typed to be accepted as your electronic signature.

By signing this agreement electronically, the parties agree that their electronic signatures shall be legally binding, as per applicable law.

Minister's Approval: _____ **Date:** _____

(Minister's Approval required for any single expenditure over $200.00)

Place the notation "/s/" after your name on the above line to indicate you wish your name as typed to be accepted as your electronic signature.

If signed on Minister's behalf, enter by whom and date:

_____

Payee's name and address:

_____
_____
_____
_____

For Treasuer's Record's only
Check No.:
Date Paid:
Amount Paid:

NOTES

Charge to REC Formation Director Expenses
Posters will contain FFMR name and website