**SECULAR FRANCISCAN ORDER**

**Five Franciscan Martyrs Region**

*Florida, South Georgia, Lower Alabama*

[www.ffmr-ofs.org](http://www.ffmr-ofs.org/)

**Annual Local Fraternity Report for the Year Ending December 31, 2024**

**Complete *and* approve at a Fraternity Council Meeting *and* submit before *February 14, 2025.***

*(Attach additional pages if there is not enough space.)*

*This may be completed by editing the file and sending the completed, saved report to the Regional Minister.*

**Name of Fraternity:**

St. John Capistrano Fraternity

**Gathering Place, Address, Phone:**

Most Holy Redeemer Church, 10110 N. Central Avenue, Tampa, FL 33612

**Council Meeting Day(s), Time, Place:**

2nd Saturdays, 11:45am, Most Holy Redeemer

**Monthly Gathering Day(s), Time:**

2nd Saturdays, 9:30am, Most Holy Redeemer

* Were there any changes in your Fraternity Council in 2024? {NO} {YES}; If not due to an official election, give reason for change:

1. Appointment of Spiritual Advisor: Margaret Wendel
2. Election of New Treasurer: Colleen Balling

## SPIRITUAL ASSISTANT INFORMATION

* Does your fraternity have a Spiritual Assistant? If so, please provide name, address, phone, and email if not already provided with Council contact information.

Margaret Wendel, 22688 SW Rainbow Lakes Blvd, Dunnellon, FL 34431

954-261-8058, sarggemarge@gmail.com

* In what year did this assignment begin?

November 2024

* Was he/she formally assigned by your Provincial? {NO} {YES}; If so, list the name of the Provincial who made the assignment and the obedience to which you are bonded.

Appointed by Fr. Jerome Wolbert, OSM, Province of Our Lady of Guadalupe

* How many of your local fraternity gatherings has your Spiritual Assistant attended this past year?

One (she was just appointed in November!)

* How many local Council meetings has your Spiritual Assistant attended this past year?

One

## FORMATION INFORMATION

* List all the books and other materials used for initial and ongoing formation:
* INITIAL

We use the FUN Manual

* ONGOING

The Complete St. Francis of Assisi, edited by Jon M. Sweeney

* What topics in the *FUN Manual* or *Franciscan Journey* have been used and are useful for Ongoing Formation?

For Ongoing Formation, we’ve reviewed the chapters that talk about requirements of Professed Members.

* How often has your fraternity discussed the status of *Instrumentum Laboris*?

Once last year, after reviewing Annual Report

* What initial goals has your fraternity set as a result of *Instrumentum Laboris*?

Per our 2022 Worksheet: 15 Professions by 2035, a Healthy & Active Formation, and a Roster of Trained Formators (not just council members)

* What goals has your fraternity reached as a result of *Instrumentum Laboris*?

We have a roster of trained formators (almost everyone in our fraternity) that give those in candidacy a view of different Franciscan vocations. We’ve had one profession in 2024, one that was done in January 2025, and one incoming transfer – we’ve grown by 3 in the past 6 months!

* Do you have a local fraternity Newsletter? {NO} {YES}
* If so, how often is it published?
* How is it distributed?
* With whom do you share your newsletter (bishop, Regional Executive Council, your Family Councilor, etc.)? N/A
* What Apostolic work does your fraternity do as a whole fraternity? What percentages of the fraternity participate?

Feeding the Poor: assist Most Holy Redeemer financially while sending food donations to Corpus Christi Church’s St. Vincent de Paul Food Bank.

* Describe the activities (Mass, prayer services, etc.) your fraternity attends outside the regular gathering times.

8:30am Mass before meetings, Annual February Franciscan Retreat, and Annual Transitus Services

## JPIC, YOUFRA, ECUMENCIAL OUTREACH, VOCATIONS

* Describe the personal contact you have had with the youth in your area this past year.

N/A

* Who is the current contact for your Youth/Young Adults/You Fra Animator for your fraternity?

N/A

* How many in your fraternity, including the Minister or Youth Animator, attended any National or Regional Youth/YouFra Zoom or in-person workshops/meetings?

N/A

* List your Fraternity “JPIC” projects and activities for 2024.

N/A – although someone is considering a JPIC role later in 2025.

* Describe your participation in any Ecumenical outreach activities in 2024.

Invited Episcopal Franciscans + parish members to October Transitus Service and Christmas meeting.

* Describe the activities you have done to increase vocations to the Secular Franciscans in your fraternity.

Invited Episcopal Franciscans + parish members to October Transitus Service and Christmas meeting. We’re also in the process of updating our brochures and business cards.

## GENERAL QUESTIONS

* What programs has your Fraternity participated in during 2024 (Retreats, Days of Recollections, special celebrations)? February Day of Recollection at Dayspring, Profession in Sept. 2024, Transitus Service Oct. 2024, and December Christmas Program.
* What programs/events has your Fraternity Council planned for 2025?

In process of planning Anniversary events for Fraternity’s 60th anniversary in October.

* Is there anything you wish to share with the Regional Executive Council?

We’re excited at our growth – two new Professed and one transfer. We have some new invitees that we hope will join us in formation.

* Describe any difficulties you have had connecting with the Region when scheduling elections, visitations or when having problems within your fraternity.

None – region has been especially helpful in trying to schedule/re-schedule elections due to Hurricane Milton. Our thanks to Jeane, Margaret, and Larry who helped and encourage us.

* What has been your fraternity’s greatest challenge this past year?

Keeping members active – several have had health concerns that impacted attendance. Three were moved to Active/Excused status.

* What are your fraternity’s strongest asset(s)?

Our three new members have provided much support and enthusiastic participation – they’ve helped us keep our vocations active and fresh.

* How many in person gatherings have you had this past year? 11 (one cancelled due to hurricane)
* About how many members attend in person? Usually 9-10
* How many attend through some electronic means? Depends – sometimes 1-2 via phone
* During the past year, how often have you been in touch with your Family Councilor? How was this done (personal contact, zoom, email, or phone conversations)?

Cathy has had contact with Larry during two transfer processes and one election. This was done primarily via phone and email.

* How often have you or your delegate attended your family gatherings this past year?

None (I was bringing one member with me and I had the wrong date – we made a special day of it since there was no meeting that day)

* How are you keeping in touch with your shut-in members?

We have Infirmarians that primarily phone those members, but have also begun personal visits.

* How are you keeping in touch with your Active-Excused, Lapsed, or Temporary Withdrawn members?

Phone and emails – Active-Excused also get all emails regarding meeting agendas, reminders.

* When was your last profession? Sept. 2024 How many were professed? one
* Is your *Come and See* brochure available in another language? No

Do you need the *Essential Documents* in another language? Not currently

* How many members received and read the one printed copy of the TAU-USA, the National Fraternity’s newsletter? All!
* How many members received and read the 3 electronic copies of the TAU-USA? All but one.

Do you provide a printed copy for those members without email? I’ll start doing that!

* Do you prefer the electronic or printed copy of the TAU-USA (the cost for each printed edition in Spanish and English is $30,000)? Most prefer hard copy, but understand need to keep costs down.

Keep copies of this Annual Report and your Annual Treasurer's Report in the Fraternity's records

IF YOU DON’T UNDERSTAND SOMETHING OR NEED HELP, CONTACT US! WE ARE HERE TO HELP!

***Note***: You will shortly receive your Fair Share Contribution assessment. Please mail a check along with your Fraternity’s 2024 Treasurer’s Report to the address below.

**MAIL OR EMAIL YOUR ANNUAL REPORT TO:**

Jeane Swaynos, OFS (FFMR Regional Minister)

216 East Sweetwater Creek Drive

Longwood, Florida 32779

Cell 407-462-0808

[**swaynos@cfl.rr.com**](mailto:swaynos@cfl.rr.com)

**Also send a copy to your Family Councilor.**

**MAIL YOUR TREASURER’S REPORT AND FAIR SHARE CHECK TO:**

Karen Rooney, OFS (Regional Treasurer)

1315 Mirror Terrace NW

Winter Haven, FL 33881

Cell 863-224-5919

[**karenrooneyofs@outlook.com**](mailto:karenrooneyofs@outlook.com)

## LOCAL FRATERNITY VISITS

Father Jerome Wolbert, OFM, is one of our National Spiritual Assistants and the Provincial Spiritual Assistant for Our Lady of Guadalupe Province, which encompasses almost the entire USA. He will be coming to visit our region for a Regional Pastoral Visitation on May 16-18, the dates of our Annual Meeting. He will extend his trip to permit him to personally visit as many local fraternities as possible. During these visits he will meet with the council and, if possible, the local fraternity. He will be arriving on May 9th and flying back May 27th.

Below is a list of dates when he could visit your local fraternity. Please designate three dates that would work for you in ranking order. He will be visiting throughout the week. You will need to schedule your meeting at that time and may need to provide housing for one night for him. You may want to meet at someone’s home if the church where you meet is not available.

This is a wonderful opportunity to meet with your Provincial Spiritual Assistant, and we will try to accommodate as many fraternities as possible. Please List your first three choices and return it with your completed annual report. Times are flexible, please be specific.

**Availability to Meet with Fr. Jerome \*\* Also open to host evening 5/09 before our meeting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Day** | **Morning 9-12** | **Afternoon 1-4** | **Evening 5-9** |
| 5-10 | Saturday | 1st | 2nd | 3rd |
| 5-11 | Sunday (Mother’s Day) |  |  |  |
| 5-12 | Monday |  |  |  |
| 5-13 | Tuesday |  |  |  |
| 5-14 | Wednesday |  |  |  |
| 5-15 | Thursday |  |  |  |
| 5-16 | Friday Annual Chapter Meeting | Not available | Not available | Not available |
| 5-17 | Saturday Annual Chapter Meeting | Not available | Not available | Not available |
| 5-18 | Sunday Annual Chapter Meeting | Not available | Not available | Not available |
| 5-19 | Monday |  |  |  |
| 5-20 | Tuesday |  |  |  |
| 5-21 | Wednesday |  |  |  |
| 5-22 | Thursday |  |  |  |
| 5-23 | Friday |  |  |  |
| 5-24 | Saturday |  |  |  |
| 5-26 | Sunday |  |  |  |

If you need additional copies of the treasurer report, follow this link

<https://www.secularfranciscansusa.org/wp-content/uploads/Local_Fraternity_Treasurers_Forms-Fraternity_Treasurers_Annual_Report.xls>

<https://www.secularfranciscansusa.org/wp-content/uploads/Local_Fraternity_Treasurers_Forms-Fraternity_Treasurers_Annual_Report.pdf>