

**SECULAR FRANCISCAN ORDER**  
**Five Franciscan Martyrs Region**

**Official Record of Fraternity Chapter of Elections**

*This record is to be used during the election process and should be filed in the permanent records of the fraternity.  
An additional copy should be made for the Regional Files.*

**Fraternity:** \_\_\_\_\_  
Name City

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Presider:** \_\_\_\_\_  
Print Name Title Signature

**Ecclesial Witness:** \_\_\_\_\_  
Print Name Title Signature

**(If acting as a duly appointed delegate, please state for whom: \_\_\_\_\_)**

**Others assisting the Presider or Witness:** \_\_\_\_\_

**Number of Professed Members present who are permanent members of the fraternity:** \_\_\_\_\_

**Number of votes needed to constitute an absolute majority for election (1/2 plus 1 of above):** \_\_\_\_\_

**Number of votes needed to constitute a two-thirds vote for election (2/3 of above):** \_\_\_\_\_

**Appointed Election Secretary:** \_\_\_\_\_  
Print Name Signature

**Appointed Scrutineers (2):** \_\_\_\_\_  
(or Tellers) Print Name Signature

\_\_\_\_\_  
Print name Signature

**Other Election Assistant(s):** \_\_\_\_\_  
Print name Signature

**Council Positions to be Elected:**

\_\_\_\_\_ Minister                      \_\_\_\_\_ Formation Director                      \_\_\_\_\_ Treasurer  
\_\_\_\_\_ Vice Minister                      \_\_\_\_\_ Secretary                      \_\_\_\_\_ Councilor-at-large X \_\_\_\_\_  
number

**These positions must be elected by separate ballot.** A minimum of five Council members, including the Minister and Vice Minister, are needed to form the fraternity Council. No elected Council member may concurrently hold another local elected office. The Regional Executive Council suggests electing one to three Councilors, if possible.

# Official Record of Ballots Cast

Fraternity: \_\_\_\_\_ Date: \_\_\_\_\_

Print the names of the nominees for each office. Tally the votes next to each name under the appropriate ballot column as they are announced. Make short vertical lines for four votes and a diagonal line through them for the fifth vote. Count the total number of votes, write “ = ”, and the numeric amount. Underline, circle, or check off the name of the one elected **after that person has accepted the election**. If more than one ballot is needed, follow the same procedure under the next ballot column.

**BALLOT 1**

**BALLOT 2**

**BALLOT 3**

**MINISTER**

**VICE MINISTER**

**FORMATION DIRECTOR**

**SECRETARY**

**TREASURER**

**COUNCILORS X \_\_\_\_\_**