

**SECULAR FRANCISCAN ORDER**

**Five Franciscan Martyrs Region**

*Florida, South Georgia, Lower Alabama*

www.[ffmr-ofs.org](http://www.ffmr-ofs.org/)

***Annual Local Fraternity Report for the Year Ending December 31, 2023***

Complete *and* approve at a Fraternity Council Meeting *and* submit before ***February 14, 2024.***

**Send to: Jeane Swaynos, OFS, Regional Minister**

**216 East Sweetwater Creek Drive**

**Longwood, Florida 32779**

**or email to** [**swaynos@cfl.rr.com**](mailto:swaynos@cfl.rr.com)**.**

**Please send a copy to your area Family Councilor, as well.**

***(****Use additional pages and attach if there is not enough space.)*

**Name of Fraternity: Portiuncula**

**Meeting Place, Address, Phone: Our Lady Queen of Martyrs School,** 833 Magellan Drive Sarasota, FL 34243 (941) 755-1826

**Council Meeting Day(s), Time, Place: First Monday of the month. 6:30 PM, Zoom**

**Monthly Gathering Day(s), Time: Third Sunday of the month, 1:30**

Any changes in your Fraternity Council in 2023? {NO} **{YES**}; If not due to an official election, give reason for change: **An additional councilor was added**

**SPIRITUAL ASSISTANT INFORMATION**

Does your fraternity have a SPIRITUAL ASSISTANT YES\_\_\_\_\_**NO**\_\_X\_\_

* Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In what year did this assignment begin? \_\_\_\_\_\_\_\_\_

Was he/she formally assigned by your provincial? \_\_\_\_\_\_

How many of your local fraternity meetings has your spiritual assistant attended this past year? \_\_\_\_

How many local council meetings has your spiritual assistant attended this past year? \_\_\_\_\_

List all the Books used for initial and ongoing formation:

* INITIAL
  + FUN MANUAL and the supplemental materials suggested by it.
  + Franciscan Journey
* ONGOING
  + Little Flowers of Saint Francis
  + Formation Friday Posts
  + The Beatitudes and Francis of Assisi –The Hagios Study
  + Franciscan Videos
  + Excerpts from the writings of Thomas of Celano and Bonaventure
* What topics in the FUN Manual have been used and are useful for Ongoing Formation?
  + St. Clare’s method of Meditation
  + Information on the San Damiano Cross
* How often has your fraternity discussed the Status of Instrumentum Laboris?

We have discussed the document a few times at Council Meetings and regularly at Fraternity meetings as we seek ways to “spread the word “and recruit new members

* What initial goals has your fraternity made as a result of Instrumentum Laboris?

We have made a few pulpit announcements at churches in our area; we have created and distributed information brochures announcing our purpose, meeting times; we have set aside special times and presentations to welcome new members

* Do you have a local fraternity Newsletter and how often is it published?

No

* How is it distributed?
* Have you thought of sharing your newsletter with the bishop, regional executive council, etc.?
* What Apostolic work does your fraternity do as a whole fraternity? What percentages of the fraternity participate? Our Apostolate is “Feed the Hungry: body. Mind and Spirit”. 100% participation
* Does your fraternity attend Mass or prayer services outside the regular meeting times?

Our Fraternity Participated in Lectio Divina, Celebrated Our Lady of the Angels Feast with Mass, Mass for one of our members’ birthday, funeral, Mass of Remembrance, Franciscan Wake service, We also meet every Wednesday via Zoom for Evening Prayer together.

**JPIC, YOUFRA, ECUMENCIAL OUTREACH, VOCATIONS**

* Have you had personal contact with the youth in your area this past year? Explain: Member of the School Board of Saint Joseph Catholic School, Led Stations of the Cross with youth, shared Advent activities
* Who is your current contact for your Youth/Young Adults/YouFra Animator for your fraternity?

Janice Novello, OFS

* Has anyone in your Fraternity, including the Minister or Youth Animator, attended any National or Regional Youth/YouFra Zoom or in-person workshops/meetings?

Devised, Led and participated in National and Regional YouFra Zoom meetings

* List your Fraternity “JPIC” projects and activities for 2023.

Feed the Hungry: Body, Mind and Spirit—

* + Brought Communion to sick,
  + Served dinner at a Catholic Charities fund raiser for migrant workers
* Have you taken part in any Ecumenical outreach activities in 2023? Explain:

We viewed part of *The Saint and The Sultan* and discussed how Saint Francis learned about the Muslim Religion and how he taught about the Catholic Faith

* What activities have you done to increase vocations to the Secular Franciscans in your fraternity? Explain:
  + We have made pulpit announcements,
  + Participated in several Parishes’ special information fairs,
  + handed out brochures
  + left information at churches
  + attend masses and events as a group with our Regional Shirts and Taus on
  + participated in charity events with our Regional shirts and Taus visible

**GENERAL QUESTIONS**

* What programs has your Fraternity participated in during 2023 (Retreats, Days of Recollections, special celebrations)?
  + Pulpit announcements throughout throughout the year in Local Churches sharing information about the Secular Franciscan order,
  + The 100th Birthday of our Senior Fraternity member
  + Admitting four new Candidates to our Fraternity
  + Lectio Divina celebrations in our members’ homes and parishes
  + Leading Stations of the Cross in the Parish where we hold our meetings.
  + Annual Advent Party
  + Weekly Wednesday Night Divine Office together
  + Transitus
  + Day of Reflection at Dayspring
* What programs/events has your Fraternity Council planned for 2024?
  + Day of Eucharistic Adoration for Council members
  + Day of Eucharistic Adoration /Mass and discussion for Fraternity members
  + Advent Party
  + Wednesday Divine Office together
  + Transitus
  + Feast of Our Lady of the Angels mass and celebration
  + Lunch party
* Is there anything you wish to share with the Regional Executive Council?

No

* Have you found it easy to connect with the Region when scheduling elections, visitations or when having problems within your fraternity?

Yes

* What has been your fraternity’s greatest challenge this past year?

Recruitment and medical situations in members or their family members has made it difficult for some to attend gatherings on a regular basis

* What is your fraternity’s strongest asset(s)?

The Fraternity members strength and dedication and the community we formed.

* If you are meeting electronically, how many members take part only in these electronic sessions?

Only our Council meets mostly by Zoom with 100% attendance. We do not hold our gatherings electronically but have zoomed our meetings to those who are away or moved but not transferred.

* Do you see your ZOOM meetings decreasing over this past year or have they become meetings in addition to your person to person meetings? Explain Zoom used as a supplement

We do not hold Zoom meetings except each Wednesday to pray the Divine Office together or to zoom our in person meeting to someone who cannot physically attend

* During the past year, how often have you been in touch with your family councilor? Was this connecting to your family councilor through personal contact, zoom, or phone conversations?

the Family Council has had one contact with the the Portiuncula Minister by phone this year as a reminder to send in the Annual Report

* How often have you or your delegate attended your family meetings this past year?

At least one member, and one time 8 members, attended each of the family meetings

* How are you keeping in touch with your shut-in members?

Members volunteer to phone specific members and do so on a regular basis. We can also zoom our meetings and prayer time to them. Email is sent to everyone so all have a sense of community events and purpose.

* When was your last profession? How many were professed?

October 1922. One was professed

**We may have to increase dues this next year 2025. NAFRA has increased the dues for each member this year to take effect 2025.**

* **Are you opposed to the increase in dues for our region?**

Our Fraternity members indicate 50% yes and 50% no

* **We have not increase dues for over 10 years. What do you see as a fair amount for the increase?**

Members indicate $5 or $10 dollar increase max

*Keep copies of this Annual Report and your Annual Treasurer's Report in the Fraternity's records*

***IF YOU DON’T UNDERSTAND SOMETHING OR NEED HELP, CONTACT US! WE ARE HERE TO HELP!***

**\*\*Please mail your Fraternity’s 2022 Treasurer’s Report and your Fair Share Contribution in the amount of $55 times the TOTAL NUMBER of Professed and Candidates to:**

**Karen Rooney, OFS**

**Regional Treasurer**

**1315 Mirror Terrace NW**

**Winter Haven, FL 33881**

**Cell (863) 224-5919**

[**karenrooneyofs@outlook.com**](mailto:karenrooneyofs@outlook.com)

**\*\*PLEASE MAIL YOUR ANNUAL REPORT TO:**

**Jeane Swaynos, OFS**

**FFMR Regional Minister**

**216 East Sweetwater Creek Drive**

**Longwood, Florida 32779**

**Cell 407-462-0808**

[**swaynos@cfl.rr.com**](mailto:swaynos@cfl.rr.com)