



**SECULAR FRANCISCAN ORDER**  
**Five Franciscan Martyrs Region**

*Florida, South Georgia, Lower Alabama*

[www.ffmr-ofs.org](http://www.ffmr-ofs.org)

***Annual Local Fraternity Report for the Year Ending December 31, 2023***  
Complete *and* approve at a Fraternity Council Meeting *and* submit before **February 14, 2024.**

**Send to: Jeane Swaynos, OFS, Regional Minister**  
**216 East Sweetwater Creek Drive**  
**Longwood, Florida 32779**  
**or email to [swaynos@cfl.rr.com](mailto:swaynos@cfl.rr.com).**

**Please send a copy to your area Family Councilor, as well.**  
*(Use additional pages and attach if there is not enough space.)*

**Name of Fraternity:** ST MICHAEL THE ARCHANGEL

**Meeting Place** Alumni Hall, North Campus, Sacred Heart Church,  
**Address, Phone:** 3515 N. Florida Ave, Tampa FL 33603

**Council Meeting** Monday or Tuesday before Gatherings,  
**Day(s), Time, Place:** decided at the preceding Council Meeting  
Time and Place TBD

**Monthly Gathering** Second Saturday of the month, 10:00 to 1 PM  
**Day(s), Time:**

Any changes in your Fraternity Council in 2023? {NO} **{YES}**  
If not due to an official election, give reason for change:

### SPIRITUAL ASSISTANT INFORMATION

Does your fraternity have a SPIRITUAL ASSISTANT YES\_\_\_\_NO\_\_**X**\_\_

- Name\_\_\_\_\_
- Address\_\_\_\_\_
- Phone\_\_\_\_\_
- Email\_\_\_\_\_

In what year did this assignment begin? \_\_\_\_\_

Was he/she formally assigned by your provincial? \_\_\_\_\_

How many of your local fraternity meetings has your spiritual assistant attended this past year? \_\_\_\_\_

How many local council meetings has your spiritual assistant attended this past year? \_\_\_\_\_

List all the Books used for initial and ongoing formation:

- INITIAL: **FRANCISCAN JOURNEY, Ritual Book and Gospels**
- ONGOING: **FRANCISCAN JOURNEY, Ritual Book and Gospels**
- What topics in the FUN Manual have been used and are useful for Ongoing Formation?  
**NONE**
- How often has your fraternity discussed the Status of Instrumentum Laboris?  
**NONE in 2023 (See attached INSTRUMENTUM LABORIS WORKSHEET SMTA 9-20-22.pdf)**
- What initial goals has your fraternity made as a result of Instrumentum Laboris?  
**THROUGH OUR Visibility Ministry, we created an SFO/Fraternity brochure last year and distributed it to our members' parishes (that were open to it). This year we updated the brochure with our new Minister and Vice Minister contact info, and website. We checked weekly to keep a supply of brochures on-hand at each of the participating parishes. We have also corresponded with the Diocesan publication office and college campus Catholic groups, and have posted on a local Catholic Young Professionals Facebook page.**
- Do you have a local fraternity Newsletter and how often is it published?  
**YES, quarterly**
- How is it distributed?  
**BY EMAIL and post**

- Have you thought of sharing your newsletter with the bishop, regional executive council, etc.?  
**WE SHARE it with local fraternities, Thomas More Family and FFMR Minister and Vice**
- What Apostolic work does your fraternity do as a whole fraternity? What percentages of the fraternity participate?  
**HOMELESS MINISTRY - re: winner of FFMR 2023 JPIC Award**
- Does your fraternity attend Mass or prayer services outside the regular meeting times?  
**NO, not readily available. But something we will look into**

#### **JPIC, YOUFRA, ECUMENCIAL OUTREACH, VOCATIONS**

- Have you had personal contact with the youth in your area this past year? Explain.  
**NO, BUT we do have two members teaching Faith Formation at their parish**
- Who is your current contact for your Youth/Young Adults/YouFra Animator?  
**NO ONE**
- Has anyone in your Fraternity, including the Minister or Youth Animator, attended any National or Regional Youth/YouFra Zoom or in-person workshops/meetings?  
**NO**
- List your Fraternity "JPIC" projects and activities for 2023.  
**SEE THE FFMR JPIC Award winner**
- Have you taken part in any Ecumenical outreach activities in 2023? Explain:  
**NO**
- What activities have you done to increase vocations to the Secular Franciscans in your fraternity? Explain:  
**WE ARE continuing to pursue our visibility in our 7 parishes, per our Instrumentum Laboris Fraternity Worksheet**

#### **GENERAL QUESTIONS**

- What programs has your Fraternity participated in during 2023 (Retreats, Days of Recollections, special celebrations)?
  - **DAY OF RECOLLECTION with then-SA Friar Henry Fulmer, OFS**
  - **TRANSITUS with Sacred Heart Catholic Church**

- What programs/events has your Fraternity Council planned for 2024?  
**HOPE TO HAVE a Day of Recollection this Spring (through Sacred Heart Church)**
- Is there anything you wish to share with the Regional Executive Council?  
**NO**
- Have you found it easy to connect with the Region when scheduling elections, visitations or when having problems within your fraternity?  
**YES**
- What has been your fraternity's greatest challenge this past year?  
**THE LOSS of our Spiritual Assistant to re-assignment and getting a replacement**
- What is your fraternity's strongest asset(s)?  
**OUR MEMBERS, our commitment to our Gatherings, and our increasing visibility**
- If you are meeting electronically, how many members take part only in these electronic sessions?  
**N/A**
- Do you see your ZOOM meetings decreasing over this past year or have they become meetings in addition to your person to person meetings? Explain  
**N/A**
- During the past year, how often have you been in touch with your family councilor? Was this connecting to your family councilor through personal contact, zoom, or phone conversations?  
**WE HAD a Family visit in the Spring, were represented at a Family meeting in the Summer and had discussions with our Family Representatives at the annual Regional meeting**
- How often have you or your delegate attended your family meetings this past year?  
**SEE ABOVE**
- How are you keeping in touch with your shut-in members?  
**YES, BY phone and mail**
- When was your last profession? How many were professed?  
**ONE PROFESSION, on March 4, 2023 at Sacred Heart Church**

**We may have to increase the Fair Share this next year 2025. NAFRA has increased the Fair Share for each member this year to take effect 2025.**

- Are you opposed to the increase in dues for our region?  
**YES**

- We have not increase dues for over 10 years. What do you see as a fair amount for the increase?  
NONE, BUT instead should decrease the size of the National and Regional budgets

*Keep copies of this Annual Report and your Annual Treasurer's Report in the Fraternity's records*  
**IF YOU DON'T UNDERSTAND SOMETHING OR NEED HELP, CONTACT US! WE'RE HERE TO HELP!**

**\*\* Please mail your Fraternity's 2023 Treasurer's Report and your Fair Share Contribution in the amount of \$55 times the TOTAL NUMBER of Active Professed and Candidates to:**

**Karen Rooney, OFS  
Regional Treasurer  
1315 Mirror Terrace NW  
Winter Haven, FL 33881  
Cell (863) 224-5919  
[karenrooneyofs@outlook.com](mailto:karenrooneyofs@outlook.com)**

**\*\*PLEASE MAIL YOUR ANNUAL REPORT TO:**

**Jeane Swaynos, OFS  
FFMR Regional Minister  
216 East Sweetwater Creek Drive  
Longwood, Florida 32779  
Cell 407-462-0808  
[swaynos@cfl.rr.com](mailto:swaynos@cfl.rr.com)**